



Town of Windsor
 301 Walnut Street
 Windsor, CO 80550
 (970) 686-7476
 Fax (970) 686-7180

Town of Windsor Application for Employment

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status.

(PLEASE PRINT)

Position(s) Applied For		Date of Application
Last Name	First Name	Middle Name
Address	City	State, Zip Code
Telephone Number	Social Security Number	

If you are under 18 years of age, can you provide required proof of your eligibility to work? £ Yes £ No

Have you ever filed an application with us before? £ Yes £ No

If yes, give date _____

Have you ever been employed with us before? £ Yes £ No

If yes, give date _____

Are you currently employed? £ Yes £ No

May we contact your present employer? £ Yes £ No

Are you prevented from lawfully becoming employed in this country
 because of Visa or Immigration Status?

Proof of citizenship or immigration status will be required upon employment. £ Yes £ No

On what date would you be available for work? _____

Are you available to work: £ Full Time £ Part Time £ Seasonal

Are you currently on "lay-off" status and subject to recall? £ Yes £ No

Education	Name and Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Undergraduate College				
Graduate Professional				
Other (Specify)				

Indicate any foreign languages you can speak, read and/or write _____

Describe any specialized training, apprenticeship, special job-related skills and qualifications acquired from employment of other experience including United States Military job-related training. _____

Attach additional pages / Resume if needed.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER
(continued on back)

Specialized Skills	Check Skills / Equipment Operated Production / Mobile Machinery (List):
<input type="checkbox"/> PC	<input type="checkbox"/> Windows
<input type="checkbox"/> Calculator	<input type="checkbox"/> Excel
<input type="checkbox"/> Typewriter	<input type="checkbox"/> Word
<input type="checkbox"/> Fax	<input type="checkbox"/> Access
<input type="checkbox"/> Other (explain)	<input type="checkbox"/> PowerPoint
<input type="checkbox"/> Other (explain)	<input type="checkbox"/> Outlook

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender national origin, or disabilities.

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
Job Title	Supervisor	Starting	Final
Reason for Leaving			

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